

### **About Us**

Alzheimer's Arkansas Programs and Services was first incorporated in 1984 as the "Alzheimer's Support Group of Central Arkansas," with the purpose of providing information and support to persons with dementia and their caregivers. Later, the group of volunteer leaders joined the national Alzheimer's Association. In 2002, the Board of Directors elected to disaffiliate from the national association to become Alzheimer's Arkansas Programs and Services.

Our mission is to help family caregivers in Arkansas whose loved ones are affected by Alzheimer's disease and other forms of dementia.

Alzheimer's Arkansas is an independent nonprofit organization. Our volunteer Board of Directors is composed of local community members, our services are free, and our funds are spent ONLY in Arkansas.

While our office is located in Little Rock, we travel all across the state to reach families who need our information and support.

Our programs and services include:

- Toll-free 24-hour telephone support for caregivers
- Support groups
- Caregiver education sessions
- In-service training for professional caregivers
- Community awareness presentations
- Financial assistance for caregivers
- A lending library of printed and video materials

#### Office Hours

M-F 8:30am to 4:30pm.

Phone 501.224.0021

24/7 Caregiver Hotline 800-689-6090

#### **Email**

info@alzark.org We're always monitoring and answering our emails!

#### Location 201 Markham Center Dr

Little Rock, AR 72205



### **About our Programs**

Alzheimer's Arkansas offers different types of programs to help caregivers.

### **Support Groups**

We have over 50 support groups across the state. You can find a support group in your area by going to alzark.org. **Due to COVID, our support groups have not been meeting in person.** We have added some virtual options for caregivers!

#### **Online Facebook Support Group**

This is a private group and only for personal unpaid caregivers. You can post questions, stories, and chat with caregivers all over the state. This group is very engaged and ready to help. Our staff is always there to moderate and help point you in the right direction. Visit our facebook page and click groups to join!

#### Coffee with Gigi and Carolyn

Coffee with Gigi and Carolyn is a zoom support group designed to be a safe space for caregivers to vent, talk, and share their stories alongside our trained staff. Grab your cup of coffee the last Tuesday of every month and join our Executive Director Carolyn and Education and Outreach Manager Gigi for an hour that will lift your spirits and give you the tools to keep going. Learn more about this zoom support group meeting at alzark.org.

#### **Grants**

We offer three different grants throughout the year. These grants are designed to provide respite care, help with expenses, and offer peace of mind. Learn more about our grants on the grant comparison sheet in this binder or go to alzark.org/grants.



### **Educational Resources**

Alzheimer's Arkansas offers several different educational opportunities to help caregivers on their journey. Whether you are looking for workshops, guest speakers, or in-service training, we have options to meet your needs.

#### **Hope Caregiver Workshops**

These workshops happen around the state throughout the year. Topics include:

- Financial planning
- Estate planning
- Research
- Navigating homehealth
- And more

Caregivers will be able to interact with a variety of vendors to learn about services in their area. Professionals can attend the workshop for continuing education hours. Learn more at alzark.org.

#### Let's Talk

You've got questions. We've got answers. Let's Talk is your chance to talk with experts about topics important to you as caregivers. Our goal is to lead a conversation not a lecture. Throughout the program you will have chances to ask questions and engage in meaningful dialogue to get your questions answered. You'll be able to learn more about home heath, insurance and medicaid, what resources are available, research, and much more. Catch Let's Talk on the 3rd Thursday of every month at 2 PM on our Facebook page or at alzark.org/live.

#### **Other Educational Programming**

You can request our staff for the following types of education as well:

- Presentations and In-service training for professional caregivers
- Community awareness presentations and in-service trainings

Learn more about our educational programs and everything else we have to offer at alzark.org.



#### **2021 Caregiver Grant Comparison**

\*Please visit our website or contact our office for the most accurate grant availability.

	<b>CareLink Caregiver Support Grant</b>	Family Assistance Program Grant
Grant Amount/Frequency	\$500.00 twice per year *6 months between applications	\$350.00 twice per year *90 days between applications
Age Requirements	Patient must be <b>60</b> years or older.	Patient can be of any age.
Grant Area	Patient must reside in Pulaski, Faulkner, Saline, Lonoke, Prairie or Monroe county.	Patient must reside in Arkansas.
Diagnosis Certification *Dated within 12 months of the current year	A diagnosis must be signed by a physician, written on their stationary or prescription pad & must state the patient requires a daily caregiver	A diagnosis must be signed by a physician, written on their stationary or prescription pad & must state the patient requires a daily caregiver
Diagnosis	Specifically state any chronic illness that requires a caregiver	Specifically state any form of Dementia, including Parkinson's & Alzheimer's
Eligible Services Covered	Respite care only to provide temporary relief to the caregiver. Respite care may be provided in the home, at an adult daycare, or through a short-term stay in a nursing home or assisted living facility.	Respite Care, minor home modifications with prior approval (i.e. installation of bathroom grab-bars), legal services, incontinence supplies, nutritional/dietary supplements, utility bills (electric, gas, water/sewage, garbage), and other items with prior approval that help relieve caregiver stress.
How to Apply	Complete an application and deliver, email, fax, or mail to the Alzheimer's Arkansas office.	Complete an application and deliver, email, fax, or mail to the Alzheimer's Arkansas office.
Application Processing Timeframe	Up to 10 business days after receipt of completed application.	Up to 10 business days after receipt of completed application.
Grant Period	Grant funds must be used 3 months from approval date.	A follow-up survey must be returned within 3 months from approval date.  Failure to return this survey will result in the inability to apply for future grants.
Payment or Reimbursement	Reimbursement within 15 business days upon receipt of respite log or service provider invoice is received.	Grant payment is issued upon approval.

<sup>\*</sup>Only one grant can be open within our organization at any given time.

<sup>\*\*</sup>All applications, respite logs, follow-up surveys, and invoices can be mailed, emailed, or hand delivered. Grants are limited to the amount of funds available. Alzheimer's Arkansas does not discriminate on the basis of race, color, national origin, gender, sexual orientation, religion, age or disability in employment, for granting, or for the provision of services

#### **2021 Caregiver Grant Comparison**

\*Please visit our website or contact our office for the most accurate grant availability.

	DHS Lifespan Respite Grant	Emergency Response Grant (COVID-19)
Grant Amount/Frequency	\$250.00 once per year	\$100.00 once per care recipient (patient)
Age Requirements	Patient can be of any age.	Patient must be <b>60</b> years or older.
<b>Grant Area</b>	Patient must reside in Arkansas.	Patient must reside in Arkansas.
Diagnosis Certification *Dated within 12 months of the current year	A diagnosis must be signed by a physician, written on their stationary or prescription pad & must state the patient requires a daily caregiver	A diagnosis must be signed by a physician, written on their stationary or prescription pad & must state the patient requires a daily caregiver
Diagnosis	Specifically state any chronic illness that requires a caregiver	Specifically state any chronic illness that requires a caregiver
Eligible Services Covered	Respite care only to provide temporary relief to the caregiver. Respite care may be provided in the home, at an adult daycare, or through a short-term stay in a nursing home or assisted living facility.	Funds can be used for utilities, groceries, respite care, medical supplies, or anything deemed necessary to create a safe and happy home environment.
How to Apply	Complete an application and deliver, email, fax, or mail to the Alzheimer's Arkansas office.	Complete an application and deliver, email, fax, or mail to the Alzheimer's Arkansas office.
Application Processing Timeframe	Up to 10 business days after receipt of completed application.	Up to 10 business days after receipt of completed application.
Grant Period	Grant funds must be used 3 months from approval date.	No follow-up reporting or surveys are required for this grant. Upon receipt of funds, your grant will be closed and will not impact eligibility for future Alzheimer's Arkansas grants.
Payment or Reimbursement	Grant payment is issued upon approval.	Grant payment is issued upon approval.

<sup>\*</sup>Only one grant can be open within our organization at any given time.

<sup>\*\*</sup>All applications, respite logs, follow-up surveys, and invoices can be mailed, emailed, or hand delivered. Grants are limited to the amount of funds available. Alzheimer's Arkansas does not discriminate on the basis of race, color, national origin, gender, sexual orientation, religion, age or disability in employment, for granting, or for the provision of services



### **Community Resources**

#### **Area Agency on Aging:**

Agingarkansas.org

Region I AAA of Northwest AR 1510 Rock Springs Rd, Harrison, AR 72602 870-741-1144

Email: info@aaanwar.org

Website: <a href="https://www.aaanwar.org/">https://www.aaanwar.org/</a>

Region II White River AAA 3998 Harrison St, Batesville, AR 72503 870-612-3000 https://www.wraaa.com/

Region III
East Arkansas AAA
2005 E. Highland Drive,
Jonesboro, AR 72401
870-972-5980
https://www.e4aonline.com/contact

Region V
CareLink
706 W 4th St,
N. Little Rock, AR 72114
Administration Building
700 W Riverfront Dr,
N. Little Rock, AR 72114
501-372-5300
https://www.carelink.org/

Region VI
AAA West Central AR
905 West Grand
Hot Springs, AR 71913
501-321-2811
https://www.seniorspecialists.org/about-us

Region VII

AAA of Southwest AR

600 Lelia Street

Magnolia, AR 71753

870-234-7410

http://agewithdignity.com/

Region VIII
AAA of Western AR
P. O. Box 1724
Fort Smith, AR 72902
524 Garrison Ave,
Fort Smith, AR 72902
479-783-4500
https://agingwest.org/

## **Community Services**

Use this section to record services for your loved one. You can find community resources by going to your local area on agency (agingarkansas.org) or by contacting Alzheimer's Arkansas.

	Phone/Website	Contact Person	Notes
Area Agency on Aging			
Senior Center			
Adult Day Services			
Transportation Services			
Meal Programs			
Housecleaning/Repair/lawn care			
Home Care Agency			
Hospice			
Legal Services			
Other:			



# **Outside Agencies and Caregivers**

Caregiving Agency:		
Address:	Phone:	
Contact Person:	Web:	
Notes:		
Skilled Nursing and Rehabilitation		
Agency Name:		
Address:	Phone:	
Contact Person:		
Notes:		
House cleaning Service		
Agency Name:		
Address:		
Contact Person:		
Notes:		
Lawn Maintenance		
Agency Name:		
Address:	Phone:	
Contact Person:	Web:	
Notes:		



Other agencies:	
Agency Name:	
Address:	Phone:
Contact Person:	Web:
Notes:	
Agency Name:	
Address:	Phone:
Contact Person:	Web:
	Dhana
	Phone:
	Web:
Agency Name:	
Address:	Phone:
Contact Person:	Web:
Notes:	





# Month:

2021

Notes:

# **Appointments**

Date	Time	Place/who	Reason	Phone

Notes:



## **Daily Activity Log**

Use this log to track daily activities including meals, what they did, where they went, phone calls, visitors, etc.

Date:		
Morning		
Afternoon		
Evening		
Notes:		



## **Daily Log**

Use this log help keep track of daily things needed for your loved one. This log can be useful if you have multiple caregivers and need to track what has been done.

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Bathing							
Oral Care							
Shave							
Dressing							
Breakfast							
Morning Med							
Laundry							
Lunch							
Afternoon Med							
Exercises							
Dinner							
Night Med							
Dress for bed							
Other							
Natas	I	l	ı	ı		l	

Notes:				

# **Daily Routines**

#### Morning

Task	Time	Notes
Wakes up at		
Breakfast		

#### **Afternoon**

Task Lunch	Time	Notes
Lunch		

### **Evening**

Task Dinner	Time	Notes
Dinner		

Notes:				



# **Call Log**

Date/Time	Notes (spoke with, about, phone #s, etc.)	Actions to Take
	l	



# **Home Safety Checklist**

☐ Emergency information posted by the phone and/or on refrigerator including important contacts, medical information, and home street address.
$\Box$ Lock up and/or clearly label dangerous cleaning agents (such as bleach, liquid laundry, pods) chemicals (such as insecticides) etc.
$\square$ Consider storing items such as alcohol, matches, sharp objects, etc. in a locked cabinet.
☐ Lock up or remove firearms.
$\hfill\square$ Check smoke and carbon monoxide detectors and inspect regularly.
☐ Keep a flashlight by the bed.
$\square$ Secure things such as bookshelves, cabinets, etc.
$\hfill \square$ Secure or remove loose rugs, extension cords, or other items that may cause trips.
$\hfill\Box$ Clear pathways of clutter, small furniture, electrical cords, etc.
$\square$ Install handrails along stairs and hallways.
☐ Fix loose floorboards.
$\Box$ Get rid of unstable furniture (anything that wobbles, is missing legs, etc.).
$\square$ Use nonslip treads and/or mark edges of steps with bright tape.
$\square$ Be sure light switches are easy to locate and use.
$\square$ Consider aiming lights at walls or the ceiling to reduce glare.
$\hfill\square$ Make sure paths they take at night are lit. Consider using night-lights.
☐ Consider a raised toilet seat.
$\hfill\square$ Use rubber mats and nonslip strips on floors that might be wet.
$\hfill\Box$ Consider placing all shelves at heights that are easy to reach to prevent reaching or items from falling overhead.
$\hfill\square$ Note and clearly label food expiration dates and review basic food safety tips.
$\square$ Be sure all medications are clearly labeled.
$\hfill\square$ Dispose of medications that are no longer needed.



# Location of key documents and information

Item	Location	Notes
Certificates such as Birth,		
Marriage, etc.		
Wills		
Durable Power of Attorney		
DNR		
Insurance Policies		
Titles to Real Estate, Cars,		
etc.		
Safe		
Passwords (internet, PINS,		
etc.)		
Tax Returns		
Burial Instructions		
Important Contracts		
Jewelry/Valuables		
Notes:		



# **Emergency Information Sheet**

Important Contacts  Type Name Number  Landlord Property Manager Neighbor Neighbor Police Fire Ambulance  Home Maintenance  Type Name Number  Electrician Repair Person  Utility Companies  Type Name Number  Electric Gas Oil Telephone Cable Internet  Location of important Items  Item Location	Address:	Phone:					
Type Name Number  Landlord Property Manager Neighbor Police Fire Ambulance  Home Maintenance  Type Name Number  Electrician Repair Person  Utility Companies  Type Name Number Account #  Electric Gas Oil Telephone Cable Internet  Location of important Items	Important Contacts						
Landlord Property Manager Neighbor Neighbor Police Fire Ambulance  Home Maintenance  Type Name Number Plumber Electrician Repair Person  Utility Companies  Type Name Number Account # Electric Gas Oil Telephone Cable Internet  Location of important Items			Name		Numbe	er	
Property Manager Neighbor Neighbor Police Fire Ambulance  Home Maintenance  Type Name Number Plumber Electrician Repair Person  Utility Companies  Type Name Number Account # Electric Gas Oil Telephone Cable Internet  Location of important Items	Landlord		Hamo		TTGITTIS	<u> </u>	
Neighbor Neighbor Police Fire Ambulance  Home Maintenance  Type Name Number Plumber Electrician Repair Person  Utility Companies  Type Name Number Account # Electric Gas Oil Telephone Cable Internet  Location of important Items							
Neighbor Police Fire Ambulance  Home Maintenance  Type Name Number Plumber Electrician Repair Person  Utility Companies  Type Name Number  Electric Gas Oil Telephone Cable Internet  Location of important Items	Neighbor						
Police Fire Ambulance  Home Maintenance Type Name Number Plumber Electrician Repair Person  Utility Companies  Type Name Number  Electric Gas Oil Telephone Cable Internet  Location of important Items							
Fire Ambulance  Home Maintenance  Type Name Number  Plumber Electrician Repair Person  Utility Companies  Type Name Number Account #  Electric Gas Oil Telephone Cable Internet  Location of important Items							
Ambulance  Home Maintenance  Type Name Number  Plumber  Electrician  Repair Person  Utility Companies  Type Name Number Account #  Electric  Gas Oil Telephone Cable Internet  Location of important Items							
Home Maintenance  Type Name Number  Plumber  Electrician  Repair Person  Utility Companies  Type Name Number Account #  Electric  Gas Oil Telephone Cable Internet  Location of important Items							
Type Name Number  Electrician  Repair Person  Utility Companies  Type Name Number Account #  Electric  Gas Oil Telephone Cable Internet  Location of important Items	7 till balarice						
Type Name Number  Electrician  Repair Person  Utility Companies  Type Name Number Account #  Electric  Gas Oil Telephone Cable Internet  Location of important Items							
Type Name Number  Electrician  Repair Person  Utility Companies  Type Name Number Account #  Electric  Gas Oil Telephone Cable Internet  Location of important Items							
Type Name Number  Electrician  Repair Person  Utility Companies  Type Name Number Account #  Electric  Gas Oil Telephone Cable Internet  Location of important Items							
Plumber Electrician Repair Person  Utility Companies  Type Name Number Account #  Electric Gas Oil Telephone Cable Internet  Location of important Items	Home Maintenance						
Plumber Electrician Repair Person  Utility Companies  Type Name Number Account #  Electric Gas Oil Telephone Cable Internet  Location of important Items	Type		Name		Numbe	er	
Electrician Repair Person  Utility Companies  Type Name Number Account #  Electric  Gas Oil Telephone Cable Internet  Location of important Items							
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Utility Companies  Type Name Number Account #  Electric  Gas Oil Telephone Cable Internet  Location of important Items							
Type Name Number Account #  Electric  Gas Oil Telephone Cable Internet Location of important Items							
Type Name Number Account #  Electric  Gas Oil Telephone Cable Internet Location of important Items							
Type Name Number Account #  Electric  Gas Oil Telephone Cable Internet Location of important Items							
Type Name Number Account #  Electric  Gas Oil Telephone Cable Internet Location of important Items	Utility Companies						
Electric Gas Oil Telephone Cable Internet Location of important Items		Name		Number		Account #	
Gas Oil Telephone Cable Internet Location of important Items							
Oil Telephone Cable Internet Location of important Items							
Telephone Cable Internet Location of important Items							
Cable Internet Location of important Items							
Location of important Items	Cable						
Location of important Items							
	Internet						
	I ocation of important	Items					
		1101110		Location			
Fire Extinguisher				Location			
Flashlight Circuit Procker							
Circuit Breaker							
Water Valve Shut off	vvater valve Shut off						
Notes:							



### **About Your Loved One**

Use this to help outside agencies to learn more about your loved one.

Name:	F	Preferred Name or N	ickname:			
Primary Languag	e:	Other L	Other Language Spoken:			
Social History Education:		Career:	Career:			
•	clubs/organization					
Other:						
Hobbies and Ac Favorite Activities		Favorite	e TV shows:			
Favorite Movies:		Favorite	e Games:			
Places to visit:		Favorite	e Music:			
Other notable ho	bbies:					
Relationships Name	Relation	Location	Type and Frequency of Contact			
Types of food the Favorite Meal:	ey enjoy:ey dislike:					



### **Needs and Self-care Abilities**

#### **Activities**

	Independent		Needs Help		Notes
Bathing				-	
Dressing				-	
Grooming				-	
Eating				-	
Walking				-	
Toileting				-	
Medications				_	
Cooking				_	
Shopping				_	
Housework				_	
Laundry				_	
Transport				_	
Mail				_	
Bills				_	
Driving				-	
Devices and	I Equipment				
	Needs Help		Notes		
Glasses					
Hearing Aid					
False Teeth					
Walker					
Wheelchair					
		Needs	s Help	Notes	
Other:					
Other:					
Other:					



## **Medical History**

#### **Current Diagnosis**

Diagnosis	Date	Physician	Notes

#### **Major Illness**

Illness	Start	End	Physician	Notes

#### **Vaccinations**

Name	Date	Name	Date
Hepitis A		Pneumonia	
Hepatitis B		Tetanus	
MMR			
Zoster			
Influenza			
COVID			

### **Hospitalizations and Rehabilitation Stays**

Date	Hospital	Reason	Discharge Date	Discharge to

Notes:	 	 	 	



## **Medical Info**

Name:		Preferred Name:					
Address:							
Phone:			Date of Birth:				
Primary Language	e:						
Gender:			_				
			Policy:				
		Policy:Policy:					
Do you have a livi	ng will? Y	I	Health Care F	Proxy: Y	N		
Health Care Proxy			Phone:	-			
Emergency Cont	acts						
Name		Phone		Relatio	onship		
Physicians							
Туре	Name		Phone		Notes		
Primary						_	
Secondary							
Preferred Hospital	l:		Phone	:			
List of Medical C	onditions:		Baselines	<b>:</b>			
			•				
			_				
Allergies:							
Туре			Reaction				



# **Upcoming Doctors Visit**

Fill this section out pre-visit.

Appointment Date:		Time:	
Clinic:	Physician's Name:		
Clinic Address:		Phone:	
Reason for Visit:			
List of Symptoms:			
Items to bring:			
Questions and concerns to discuss: Q:			
A: Q: A:			
Q: A:			
Notes:			
Outcomes:			
Tests Ordered: Diagnosis: Medication:			
Notes:			
Follow up visit? Y N Date:	Time:	Location:	



# **Surgery/Procedure Log**

Date	Description	Ordered By	Phone	Results
2 6.00		5 . G. S. S. G. 2 )		110001110



### **Test Log**

Use this to record blood tests, MRIs, X-rays, and other diagnostic tests ran.

Date	Description	Ordered By	Phone	Results



#### **List of Medications**

Name	Description (Shape, Color, etc.)	Form	Dosage	Purpose	Start Date	End Date	Doctor/Pharmacy	Notes
XYZ		Pill	10 mg 2x/day	Blood Pressure	1/1/2020		Doe/Walgreens	Take with food
_								

Pharmacy Name:			Drug Allergies:
Address:			
Fax:			
Website:		_	
Login:	Password:		



# **Weekly Medication Chart**

Drug: Dose: Instr:	Time	Sun	Mon	Tue	Wed	Thu	Fri	Sat
Drug: Dose: Instr:	Time	Sun	Mon	Tue	Wed	Thu	Fri	Sat
Drug: Dose: Instr:	Time	Sun	Mon	Tue	Wed	Thu	Fri	Sat
Drug: Dose: Instr:	Time	Sun	Mon	Tue	Wed	Thu	Fri	Sat
Drug: Dose: Instr:	Time	Sun	Mon	Tue	Wed	Thu	Fri	Sat
Drug: Dose: Instr:	Time	Sun	Mon	Tue	Wed	Thu	Fri	Sat
Drug: Dose: Instr:	Time	Sun	Mon	Tue	Wed	Thu	Fri	Sat
Drug: Dose: Instr:	Time	Sun	Mon	Tue	Wed	Thu	Fri	Sat

Alzheimer's Arkansas

# **Emergency Room Checklist**

What to bring:			
☐ Insurance Cards ☐ Information on all doctors ☐ Important medical info (dia ☐ Other:	s and health care providers agnosis, allergies)	□Hearing Aides, glasses, walker, e □comfortable clothing	tc.
Who needs to be notified?			
Name:Phone:			
Name:			
		ng or cancelling the following:	
Service	need to consider suspendir	ng or cancelling the following:  Notes	
Service Meal/Food Delivery			
Service Meal/Food Delivery Cleaning Services			
Service Meal/Food Delivery			
Service Meal/Food Delivery Cleaning Services			
Service Meal/Food Delivery Cleaning Services			
Service Meal/Food Delivery Cleaning Services			
Service Meal/Food Delivery Cleaning Services Home Health Services  Are there any upcoming a	Contact	Notes	
Service Meal/Food Delivery Cleaning Services Home Health Services	Contact	Notes	
Service Meal/Food Delivery Cleaning Services Home Health Services  Are there any upcoming a	Contact	Notes	
Service Meal/Food Delivery Cleaning Services Home Health Services  Are there any upcoming a	Contact	Notes	



### **End of Life Wishes and Instructions**

End of life discussions are never easy and can be difficult but also necessary. Use this guide to help answer questions and put together a plan with your loved one and their physician.

Does your loved one have a living will or health care proxy? Y N

#### What is a health care proxy?

A proxy is someone appointed to make health care decisions for you if you are unable to make them yourself. This may also be referred to a durable medical power of attorney. This person is not necessarily your power of attorney but someone who is specifically appointed to make health care decisions for you. Things to consider and discuss:

- Who will make medical decisions for me if I am unable to make them myself?
- Will this person be able to make difficult choices?
- Do members of the family know who your proxy is and accept that?
- Who else might need to be consulted besides your doctor and proxy?
- Do I need a backup proxy?

#### Questions to consider.

What would you describe as good hea	lth?	<del></del>
What situations would you find as intol	erable?	
How do your religious beliefs factor in?	?	
How important is where you die (at hor	me, in a hospital, etc.)	
What is your goal in treatment?		
	o keep you alive?	
What circumstances would you not wa	nt to live under?	
Notes:		
Medical Decisions		
If your prognosis were bleak, how wou	ıld you feel about the following:	
Hospitalization:	Surgery:	
	Ventilator:	
Artificial Nutrition/Hydration:		
What would make you comfortable:		



### What are my loved one's instructions for end of life?

The following requests have	ve been made:	
<ul><li>□Do not hospitalize</li><li>□No feeding tube</li><li>□Comfort measures only</li><li>Other requests:</li></ul>		
Health Care Proxy Name: Notes:	Phone:	
Family/Friends to be not Name: Notes:		Relation:
Name:	Phone:	Relation:
Name:		Relation:
Attorney Name: Address:		Phone:
Clergy Name:Address:		Church:
Funeral Home:		
Cemetery: Address: Notes:	Lot#:	



# **Financial and Legal Contacts**

Primary Bank:	Pnone:	
Address:	City: Zip:	
Account Type/Description:		
Account #:		
Login:	Password:	
Secondary Bank:	Phone:	
Address:		
Account Type/Description:		
Account #:	Website:	
Login:	Password:	
Accountant:	Phone:	
Firm:		
Email:		
Financial Advisor:	Phone:	
Firm:		
Email:		
Insurance Agent:	Phone:	
Firm:		
Email:		
Lawyer:	Phone:	
Firm:		
Email:		
Other:	Phone:	
Firm:	Website:	
Email:		
Other:	Phone:	
Firm:		
Email:		
Notes:		



# **Financial Planning**

Use this sheet to help keep track and organize your loved ones finances.

Assets	Account #	Balance
Savings Account		
Checking Account		
Investment Account		
Other securities		
Retirement Accounts		
	Description	Value
Real Estate		
Cars, Boats, Other vehicles		
Valuables (Jewelry, Painting,		
etc.)		
Business and Partnership		
Agreements		
Profit-sharing and pension plans		
Annuities		
Life Insurance		
Other		

Debts	Description	Amount
Mortgage		
Car Loan		
Other outstanding loans		
Credit card debt		
Other		

Estimated Future Expenses	Cost
Home renovations	
Assisted living devices	
Medical Bills	
Home health care	
Assisted living	
Legal/financial fees	
Funeral expenses	



## **Monthly Budget**

Use this to help your loved one create a monthly budget.

Monthly Income	Amount
Salary/Wages	
Other business income	
Retirement benefits	
Social Security	
Interest	
Dividends	
Rental Income	
Monthly Bills	Amount
Housing	
Taxes	
Utilities	
Insurance	
Groceries	
Auto Payments	
Medical Bills	
Home/Yard upkeep	
Clothing	
Cable	
Entertainment	
Gifts/donation	
Credit Cards	
	•
NI. (	



# **Representatives and Decision Makers**

Health Care Proxy				
Name:		Relation:		
Address:				State:
Phone:	Email:		Work #:	
Notes:				
Power of Attorney				
Name:		Relation:		
Address:				
Phone:				
Durable Y N				
Notes:				
Conservator				
Name:		Relation:		<u>.</u>
Address:				
Phone:	Email:		Work #:	
Notes:				
Guardian				
Name:		Relation:		
Address:	City: _			State:
Phone:	Email:		Work #:	
Notes:				
General Notes:				

