#### USE AND DISCLOSURE OF YOUR INFORMATION

Alzheimer's Arkansas may use information you voluntarily provide on grant applications, volunteer or participant forms, and sponsorship or donation forms for the purpose of making a determination of eligibility, tracking, and reporting as may be required; communicating basic information about programs, services, or resources available; and for fund-raising activities. Information is not sold or shared with third parties.

If you do not want Alzheimer's Arkansas to contact you, notify Alzheimer's Arkansas and indicate that you do not wish to be contacted.

# THE FOLLOWING IS A SUMMARY OF ADDITIONAL CIRCUMSTANCES UNDER WHICH YOUR PERSONAL INFORMATION MAY BE USED:

- When there are risks to public health
- To report abuse, neglect, or domestic violence
- In connection with judicial and administrative proceedings
- For law enforcement purposes
- To avert a serious threat to health or safety
- When legally required

### YOUR RIGHTS WITH RESPECT TO YOUR INFORMATION

You may request restrictions on certain uses and disclosures of your information. You have the right to request that your protected information be provided by alternative means or at alternative locations.

You have a right to a separate paper copy of this notice at any time. You may also obtain a copy of the current version of Alzheimer's Arkansas' Privacy Policy upon request or on its website, www.alzark.org.

You have the right to express complaints to Alzheimer's Arkansas if you or your representative believe that your privacy rights have been violated. You will not be retaliated against in any way for filing a complaint.

### CONTACT

Alzheimer's Arkansas may be contacted for all issues regarding client or donor privacy and your rights under the Federal privacy standards. Requests to receive alternative communications, to inspect and copy, to amend and to an accounting, as well as any complaints must be in writing.

## ALZHEIMER'S ARKANSAS, 201 MARKHAM CENTER DRIVE, LITTLE ROCK, ARKANSAS 72205. CALL 501-224-0021 OR EMAIL <u>INFO@ALZARK.ORG</u>.